



Garden Checklist

School, Community or Organization _____ Garden Address _____

Contact Name _____ Phone _____ Email _____

How can an Extension Master Gardener help? _____

Things to consider: (Check the box applicable to your existing or desired garden)

PURPOSE OF YOUR GARDEN

- Community, School or Church Garden
- Children's Garden
- Native Plant Garden
- Herb, Edible or Vegetable Garden
- Flower Garden (Perennials/Annuals)
- Organic Garden
- Wildlife Habitat
- Landscaping/Lot Enhancement
- Plant Sharing, Donations, or Fund Raiser

GARDEN LOCATION

- Full Sun(8 Hours/Day)
- Part Shade (4-6 Hrs of Sun/Day or 6 Hrs/day for leafy greens)
- Shade (2-4 Hours Sun/Day)
- Convenient for Workers
- Away from Trees
- Good Drainage
- Good Soil Conditions
- Convenient Water Source
- Property Ownership/Rights
- Underground Cables, Pipes, Utilities
- Security/Fencing

TYPES OF PLANTS

- Cool and Warm Season Vegetables
- Flowers (Annuals/Perennials)
- Herbs/Medicinal Plants
- Organic Plants
- Native Plants/North Carolina
- Seeds
- Deer and Animal Resistant Plants

TYPE OF GARDENING BEDS

- In-Ground Beds (Existing or New)
- Raised Beds (Existing or New)
- Individual or Communal Garden Plots
- Container Gardening

GARDEN DESIGN

- Size/Square Footage for Number of Plants
- Borders, Gates, Pathways and Accessibility
- Benches/Seating/Gazebo
- Tool and Hose Storage
- Fencing and Wildlife Barriers
- Lock/Security System
- Use of Mulch or Woodchips
- Compost Bins
- Community Requirements or Restrictions
- Signage
- Work Log/Documentation Location
- Irrigation Pipe
- Trellis or Plant Support Where Needed

PREPARATION OF GARDEN BEDS

- Remove Weeds, Grass, Debris, etc.
- Till and Prepare Existing Beds
- Soil Test
- Composting and Mulching
- Additional Soil
- Amendments added to Soil



WATER SOURCES

- Hose, with Spigot/Source Nearby
- Rain Barrel (Storage Only)
- Hand Watering
- Soaker Hoses
- Sprinkler/Timed Systems
- Irrigation Pipe
- School Tote (IBC)

PARTICIPANTS

- Volunteers/School, Community, Organizations, Individuals
- Children/Helpers and Learners
- Handicapped Workers with Accessibility
- Plot or Bed "Owners" or Renters
- Overseer/Leader Manager

DUTIES

- Overseer to Manage Workers, Workdays, Duties, Garden Creation and Maintenance, Communication of Events, Schedules
- Clean and Prepare the Site
- Build Walkways, Walls, Structures
- Plant or Place Seeds
- Weed and Pest Control
- Site Maintenance, Cleaning, Trash
- Ongoing Plant Care
- Harvesting
- Winterizing

TIMEFRAME

- Timeline for Garden Development
- Timeline from Planting to Spring Harvest
- Timeline from Planting to Fall Harvest
- Timing for Garden Maintenance/School Closed for Summer, Weekend-Only Workdays, etc.
- Timing for Securing of Resources/Funding, Materials, Labor

FUNDING

- Community or School Funding
- Donations or Grants
- Money for Hardscapes, Plants, Seeds, Fertilizer, Compost, Tools, Pest and Weed Management, Water
- Short Term Start-up Funds
- Long Term Maintenance Funds

OBSTACLES

- Lack of Leadership/Enthusiastic Participants/Turnover
- Lack of Funding
- Accidents/Physical Work Barriers
- Need for Liability Insurance
- Pilfering
- Wildlife Predators: Birds, Rabbits, Raccoons, Mice, Deer

APPROXIMATE COSTS

- One Raised 8'X4'X18" Bed Kit - \$80-\$125
- Compost Mixture for One Kit Bed - \$25+/cubic yard
- Two 50 ft. Hoses - \$70+
- Tools - \$200+
- Seeds - \$10 - 75+
- Plants - \$100+
- Fertilizer - \$30+/year
- Weed/Pest Control - \$30+/year
- Ten Raised Beds 8'X4'X18" with Compost Mixture - \$1,500+
- Fence/Installed/Size TBD - \$6,000+
- Shed/Installed - \$2,000+
- Water Line/Installed Tapped into Water Main- \$3,000 to \$5,000+
- Compost Bin - \$20 - 100+
- Wooden Picnic Bench - \$125+
- Gazebo with Structural Engineer Drawing/Approval \$4000+ to \$6,000+
- Walkways with Mulch – Free to \$300+



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